

## **Questions received for RFP No. HSS16-031, Indigent Burial and Cremation Services**

1. Cremations – Can the cremation be approved by anyone that is next of kin?

As long as it meets any and all State of Delaware laws with regards to cremation authorizations, the cremation can be approved by any legal next of kin.

2. Casket – Is the preference that a pine box be utilized, or can another type of casket, such as a metal casket be provided?

Another type of casket can be used as long as it is equal to or greater in value than a pine box.

3. Concrete grave marker or flat monument – which is preferred?

If the family is interested in purchasing a grave marker, it must be the flat style. Please refer to #7 on page 5 of the request for proposal.

4. Some cemeteries, such as Veterans Cemetery, do not require a vault or opening & closing of grave. Will the proposal reflect such differences in required items?

No, veteran burials should not be bid differently.

5. Does a funeral home need to be on a Delaware approved bid list or have done business previously with the State of Delaware?

No.

6. Application Process – Is there a website that a bidder can visit to pull the required bid application and questionnaires? What additional information is required?

Please refer to the following website. Instructions on submission of the request for proposal are included but not limited to page numbers 1 and 8-10.

[http://bids.delaware.gov/bids\\_detail.asp?i=3799&DOT=N](http://bids.delaware.gov/bids_detail.asp?i=3799&DOT=N)

7. As an interested party, is it possible to request last year's proposal figures?

The previous request for proposal for the Indigent Burial Program was completed in 2012; therefore, the current contract costs are listed below.

Indigent burial in New Castle County - \$1,352.00

Infant burial in New Castle County (over 350 grams) - \$723.00

Infant cremation and burial in New Castle County (under 350 grams) - \$95.00

Adult cremation with burial of cremated remains - \$1,195.00

Adult cremation without burial of cremated remains - \$1,395.00

Indigent burial in Kent County - \$1,500.00  
Infant burial in Kent County (over 350 grams) - \$723.00  
Infant cremation and burial in Kent County (under 350 grams) - \$95.00  
Adult cremation with burial of cremated remains - \$1,295.00  
Adult cremation without burial of cremated remains - \$1,495.00

Indigent burial in Sussex County - \$1,500.00  
Infant burial in Sussex County (over 350 grams) - \$723.00  
Infant cremation and burial in Sussex County (under 350 grams) - \$95.00  
Adult cremation with burial of cremated remains - \$1,395.00  
Adult cremation without burial of cremated remains - \$1,495.00

8. Does Herman Holloway Campus, DHCI, and Stockley allow open & closings to be performed by anyone other than their own employees?

Yes, as stated in the RFP Scope of Services, opening and closing of the grave is required as part of the bid. Herman Holloway Campus, DHCI and Stockley do *not* perform the opening and closing of indigent burials.